The University of Texas InterInstitutional Department of Biomedical Engineering

The University of Texas at Austin
The University of Texas M.D. Anderson Cancer Center
The University of Texas Health Science Center at Houston

BME InterInstitutional Department Adjoint Positions and Application Process

This document applies only to Houston Faculty Adjoint appointments in Austin.

Definition:

Adjoint appointments are available to tenured or tenure-track faculty members who have either (a) their primary appointments in any department at the University of Texas Health Science Center at Houston, or (b) their primary appointment in any department except the Department of Biomedical Engineering at the University of Texas M.D. Anderson Cancer Center. Faculty members in M.D. Anderson's Department of Biomedical Engineering are by default full members of the InterInstitutional Department of Biomedical Engineering. After a trial operational period of two years from the date of CCA approval of this document, the policy will be reconsidered by the CCA to determine whether to include other UT System participants. Faculty members interested in an adjoint position will complete and submit a short application (signed by the applicant and the Department Chair of the faculty member's primary department), a statement of interest, 2-page NIH-style biosketch, and a letter of support from a current member of the InterInstitutional BME Department. The InterInstitutional Biomedical Engineering Department Committee on Credentials and Appointments (CCA) is responsible for reviewing these applications and forming a consensus recommendation.

The University of Texas System Rules and Regulations of the Board of Regents (Series 31001):

Adjoint Professor, Adjoint Associate Professor, and Adjoint Assistant Professor. These titles may be used by the institutions of the UT System to designate faculty who serve the institution in cooperative or joint programs pursuant to a memorandum of understanding, cooperative research and development agreement, or similar partnership instrument. Persons holding these titles will be employees of and compensated by the partnership organization. They will not be deemed employees of the institution. They will, however, have the same obligations, responsibilities, and authority as regular faculty employed directly by the institution when performing faculty functions pursuant to the agreement. Appointments will usually be part-time for the purpose of supervising theses and dissertations or for the teaching of highly specialized courses. The term of the appointment shall be specified in the agreement with the partner organization.

Terms of Adjoint Appointment:

Initial appointments will be for 3 years, and subsequent appointments will be for 5-year terms. At the end of each term, the faculty member will submit a short statement describing his or her involvement in InterInstitutional Department activities. The CCA will review these statements and make recommendations for renewal, which must be approved by the InterInstitutional Department Chair. Typically, supervision of 1-2 students or teaching 1-2 classes per term of the appointment will qualify a faculty member for renewal. If a faculty member's adjoint appointment is not renewed, that faculty member may apply again in the future after demonstrating commitment to the function and mission of the InterInstitutional Department (e.g., through course offerings and student supervision).

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BME InterInstitutional Department Adjoint Positions and Application Process *(continued)*

Application Process:
The CCA is responsible for reviewing all applications from faculty who desire to be appointed as adjoint faculty in the InterInstitutional BME Department. The following materials must be submitted via e-mail to the Chair of the CCA:

1. Short application form (see attached), signed by applicant and applicant's Department Chair;
2. Half-page statement of interest*;
3. Biographical sketch (NIH format, 2 pages);
4. Letter of support from a current BME faculty member.

*The statement of interest should describe the applicant's past and current involvement and commitment to InterInstitutional BME Department activities (i.e., supervision of BME graduate students, teaching of BME graduate and/or undergraduate courses, administrative positions in the Department, service on Departmental Committees, etc.). For new faculty, proposed plans for commitment should be described.

The CCA will send out solicitations for applications to the affiliated faculty at UT MD Anderson and UT Health Science Center at Houston. Any faculty member may apply at any time.

Application Deadline: Monday September 24, 2007

2007-2008 CCA Membership:

University of Texas at Austin
Christine Schmidt (Chair; term: 2007-2009); schmidt@che.utexas.edu
Tom Milner (term: 2007-2008); milner@mail.utexas.edu

University of Texas M.D. Anderson
Charles Patrick (term: 2007-2009); cpatrick@mail.mdanderson.org
John Hazle (term: 2007-2008); jhazle@di.mdacc.tmc.edu

University of Texas Health Science Center at Houston
Ananth Annapragada (Vice Chair; term: 2007-2009); Ananth.Annapragada@uth.tmc.edu
Mauro Ferrari (term: 2007-2008); Mauro.Ferrari@uth.tmc.edu

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Adjoint Position Application:

Name of Applicant:

Professorial Title:

Primary Institution:

Home Department:

Date of Original Appointment:

Mailing address:

Office Phone:

Fax:

E-mail address:

_____ _____
Signature of Applicant Date

_____ _____
Signature of Applicant's Home Department Chair Date

Please scan and e-mail to the CCA Chair, along with a half-page statement of interest/commitment, a 2-page biosketch, and a letter of support from a current InterInstitutional BME Department faculty member.